

**Moonee Ponds West Primary No.01- 2901**

150 Athol Street,

Moonee Ponds 3039

**Phone:** 9370 6875

9375 1197

**Fax:** 9370 1909

**Email:** [moonee.ponds.west.ps@edumail.vic.gov.au](mailto:moonee.ponds.west.ps@edumail.vic.gov.au)

Respect  
Community  
Honesty & Integrity  
Creativity  
Persistence  
Inclusiveness  
Freedom  
Rights & Responsibility



Our vision at MPW is to foster a community of life-long learners. We strive to develop socially responsible and resilient individuals who are working towards achieving their full potential.

## 2018 PERMISSIONS NOTICE

### Please Read and Respond

1st February 2018.

Dear Parents/Carers,

Each year we ask for a number of permission forms to be signed at the beginning of the school year. To streamline these processes we have included them in one handout. Please read the following explanation and if you agree, complete the appropriate permission forms and return them to school.

The following signed permissions are for:

**NAME OF CHILD:** \_\_\_\_\_ **ROOM NO:** \_\_\_\_\_ **DATE:** ...../...../2018

### Local Excursion Permission – 2018

During the year your child will have the opportunity to attend several excursions which require travelling by bus or public transport, e.g. the Zoo, Scienceworks, IMAX, etc. For these excursions, involving transport, it is necessary for you to sign a permission form each time. However, throughout the year there are often occasions when it is desirable to take students for walks in the local area to support the class units of work, e.g. Ascot Vale Library, Ascot Vale Fire Station and sporting activities at the local park, swimming trials etc.

It would assist us if you would sign the general permission form following allowing your child to participate in these local excursions. Prior notice (Newsletter, Class Flyer, Website etc.) will be provided for each excursion and you may withdraw permission for any particular outing you wish.

I give permission for my child to attend excursions in the local area during the 2018 school year.

**PLEASE INDICATE WITH TICK: YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

In the event of illness or injury to my child whilst at school, on an excursion or travelling to or from school; I authorise the Principal or teacher-in-charge of my child, where the Principal or teacher-in-charge of my child is unable to contact me, or it is otherwise impracticable to contact me to:

- consent for my child to receiving medical or surgical attention as may be deemed necessary by a medical practitioner,
- administer first aid as the Principal or staff member judge to be reasonably necessary

**Signature of Parent/Carer** \_\_\_\_\_ **DATE:** ...../...../2018

## **Digital Publication Permission – 2018**

Throughout the year, the school, staff and our students are involved in a number of activities where photos are taken by staff and students at school. There are also times when the local press are invited to cover a particular event. Examples of these include school sports, excursions and special days.

We also use student's digital images for school advertisement purposes in the schools newsletter, website, Facebook & Twitter accounts.

For students to be photographed we require written permission from parents/carers. We would like to obtain this permission at the beginning of the school year. If required we will only provide your child's first name.

I give my consent for my child to be photographed for advertisement and publication purposes that are officially approved by the school.

**Signature of Parent/Carer** \_\_\_\_\_ **DATE:** ...../...../2018

## **Internet Access – 2018**

All MPW classrooms have access to an Internet Service Provided through NETSPACE. All student computers connected to our local area network have internet capabilities. The internet provides opportunities for student-centred learning. The teacher facilitates the learning process. It is also expected that students will act as facilitators under the guidance of teachers. MPW students have access to the Victorian Education "Selected Cache" [specially designated sites] of over 100,000 web sites. They also have access to the World Wide Web (WWW) through our provider, NETSPACE, using a Department of Education and Training approved filter. We also use a school proxy server which caches most of the sites our students use.

Whilst all care has been taken to limit the access of students to inappropriate sites, students are expected to inform someone if they come across an inappropriate site. The school's internet administrator can place a 'block' on such sites if necessary.

In line with existing MPW policy and practice, internet access and use is based on the concept of rights and responsibilities and logical consequences. We believe the application of our 'Internet Protocols' will encourage students to take responsibility for their use of the internet.

The following permission is based on our Acceptable Use Policy. We ask you to provide permission to the level of access you wish your child to have whilst at school.

I give permission for my child to:

|   |                   |  |
|---|-------------------|--|
| Access the internet for information as part of their classroom program.                                     | <b>Signature:</b> |  |
| Publish written work on the school website using first names only.  | <b>Signature:</b> |  |
| Publish artwork on the school website using their first names only.   | <b>Signature:</b> |  |
| Appear, unnamed in photo or video footage related to school or classroom activities, on our school website. | <b>Signature:</b> |  |

## Community Partnerships 2018

Learning is a partnership between home and school. Moonee Ponds West Primary School recognises the value of Parent/Carer support for both teachers and children. Parent/Carer participation enhances social and educational outcomes for students and communication between classrooms and homes.

The aspirations parents have for their children make a difference as does the language of learning that takes place at home. We have a number of resources we are building up in this area. They can be located on our school's website under the 'Partnerships' link located on the front page - <http://www.mooneewestps.vic.edu.au/>

Parents/Carers are welcomed and encouraged to volunteer their help with a variety of tasks in the classroom, outside the classroom and at home. Parent/Carer helpers are supportive of the Moonee Ponds West philosophies, values and culture.

All volunteers at MPW are required to have a valid/current Working With Children Check. Please provide a current copy to the office next time you sign in as a visitor. Should you wish to apply for a Working With Children Check go to <http://www.workingwithchildren.vic.gov.au/>

Thank-you

Jeff Lyon

Principal