

**Moonee Ponds West Primary No.01- 2901**

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Respect  
Community  
Honesty & Integrity  
Creativity  
Persistence  
Inclusiveness  
Freedom  
Rights & Responsibility



Our vision at MPW is to foster a community of life-long learners. We strive to develop socially responsible and resilient individuals who are working towards achieving their full potential.

22 February 2018

Dear Parents/Carers of Room 13,

With regard to the teaching arrangements for Room 13, please be reassured that the staffing arrangements for all classrooms and the needs of all our students is of the highest priority.

I have not been in a position to confirm the staffing arrangements for the staffing of room 13 on a Thursday. This has been a matter of priority since November 2017. It is my intention that this matter will be resolved as soon as is practicable.

Until this takes place all efforts will be made to provide continuity with the staffing arrangements for Room 13.

If you have any further questions regarding this matter please do not hesitate to contact me.

Kind regards,

Jeff Lyon

Principal