Dear Parents/Guardians/Carers,

The 2016 Graduation Ceremony is fast approaching and preparations for this momentous event are underway. This year’s ceremony will be held in the gym on the last Wednesday of the school year, the 14th of December, 2016. It is hoped that every Grade 6 student attends the evening and will be joined by family to celebrate their education and time at MPW.

The night will comprise a number of parts:

- **Students are required to be at school by 5:45pm** for photo opportunities with friends. Children are encouraged to wear casual but neat clothes. They should feel comfortable in what they are wearing.

- A shared dinner will commence at 6:00pm before the ceremony. Students will be seated in the 5/6 building corridor and will supply their own food to be shared amongst a small group of their peers. (There is always plenty of food to be shared, so just a reasonable amount of food for 4-5 people to snack on - we are looking to minimise waste). **Please ensure that your child brings a labelled plate, cup and utensils.**

- **The official ceremony with parents and family will commence at 7pm in the school gym.** Students will lead the graduation ceremony where they are presented with a copy of the Graduation Writing Book and a photo of the Grade 6 group of students. In addition to formal proceedings, students will also deliver a group performance for the school community that will reflect their experiences and time during their primary school education.

- Following the ceremony students are invited to attend a disco to end the celebrations for the night. The staffroom will be made available for those parents who wish to stay at school. **The night will officially conclude at 9:00pm.**

Please fill out the slip below and return it to your child’s classroom teacher by Friday the 9th of December.

We look forward to seeing you all on the night!

Many thanks,

Liz, Kim, Lisa, Fiona, Ryan, Maddie and Vicki

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2016 Grade 6 Graduation Ceremony RSVP

Child’s Name: _________________________

In order to best organise for this gala event, can you please indicate that your child will:

- be attending the ceremony
- provide food and/or beverage for the shared dinner and bring their own plate, cutlery and cup

Can you also confirm your family’s attendance by listing how many chairs you will require for the ceremony.